



VACANCY ANNOUNCEMENT

The African Peer Review Mechanism (APRM) is a Specialised Agency of the African Union and the continent's self-monitoring and peer review tool for the promoting good governance. Launched in 2003, the Mechanism is acceded to voluntarily by African states and exists to create a platform for reviewed states to improve constitutionalism and policy formulation, adoption and implementation. The mechanism establishes best practices and supports member states in monitoring compliance with established African Union standards and principles. These practices and standards are catalysts for transformative leadership needed to achieve political stability, high economic growth, sustainable development and accelerated sub-regional and continental integration. The peer review processes provide a high level platform for experience sharing and promotion of successful best practices including identifying deficiencies and assessing requirements for national capacity building.

In seeking to achieve its objectives, the African Peer Review Mechanism intends to strengthen its capacity to deliver, by amongst others, the implementation of its organization structure and the filling of all vacant posts.

The APRM invites applicants who are citizens of AU Member States for the following post:

1. **POST**

Job Title:	Principal Communications Officer
Level:	P4
Supervisor:	Chief Executive Officer
Directorate:	Office of the CEO
Duty Station:	Johannesburg, South Africa

2. **JOB PURPOSE:**

Under the direct supervision of the Chief Executive Officer, the Principal Communication Officer is responsible for raising public awareness of, and enlisting interest in the APRM process by developing and implementing an information and communication strategy, including: is responsible for providing continuous support to the panel members.

3. **MAJOR DUTIES AND RESPONSIBILITIES:**

- Serving as focal point for all APRM Communication and Information activities;
- Preparing appropriate promotional materials for African stakeholders (government, the media, Civil Society Organizations, the academia and the public at large) and for the international communality;
- Disseminating widely the transparent and inclusive nature of the APRM process; particularly reports and publications on the activities of the APRM including CSAR's Country Review Reports and reports on the implementation of National Programmes of Action (NPoA)

- Disseminating the main findings of country reviews, and APRM's Annual Reports;
- Mobilizing external support to the APRM process;
- Maintaining close relationships with media leaders within and outside Africa with a view to promoting APRM activities in support of good governance in Africa;
- Managing all publications of APRM and oversee compliance to the African Union editorial policies;
- Providing inputs to experience sharing workshops and seminars; Network and meeting with relevant stakeholders to promote APRM;
- Ensuring the establishment and functioning of a computerized database accessible to the public and assist in building Governance databases in Africa;
- Organize activities for research into and design of information and communication materials relating to the popularization of APRM activities.
- Serve as focal point for relations and co-operation with the African Union Commission Department of Communication and Information relating to the communication and public information activities of the APRM;
- Preparing and disseminating press releases, correspondence and other documents and information relating to the programmes, initiatives and activities of the APRM;
- Designing, conducting and coordinating the formulation and implementation of public information and advocacy programmes of the APRM.

4. QUALIFICATIONS REQUIRED:

- An advanced degree in Communications or related fields,
- Be familiar with the APRM objectives and process;

5. PROFESSIONAL EXPERIENCE REQUIRED:

Have at least 10 years' experience in the area of communication in various capacities.

6. OTHER RELEVANT SKILLS:

- Be resourceful and possess the ability to interact easily with APRM stakeholders in African countries as well as with external partners;
- Written and Verbal communication skills;
- Have a practical knowledge of Computer, particularly internet navigation and major Microsoft office applications.

7. LANGUAGE REQUIREMENT:

Be proficient in English and/or French. Proficiency of one or several other working language(s) would be an added advantage.

8. AGE REQUIREMENT:

Candidates must preferably be between 30 and 50 years old.

9. TENURE OF APPOINTMENT:

The appointment will be made on fixed term contract for a period of three (3) years, of which the first twelve months be considered as a probationary period. Thereafter, the contract will be for a period of two years renewable, subject to satisfactory performance and deliverables.

10. GENDER MAINSTREAMING:

The APRM is an equal opportunity employer and qualified women are strongly encouraged to apply.

11. REMUNERATION:

Indicative basic salary US\$ 40,413.00 per annum plus other related entitlements e.g. post adjustment (57% of basic salary), housing allowance (US 23,846.40 per annum), education allowance (75% of tuition and other related expenses for every eligible dependent up to a maximum of US\$7,800.00 per child per annum), etc. for internationally recruited staff of the African Union.

12. APPLICATION PROCESS

Interested parties must submit the following:

- A motivation letter stating reasons for seeking employment with the African Peer Review Mechanism.
- Comprehensive Curriculum Vitae indicating your nationality, age, and gender.
- Three (3) contactable referees who have good knowledge of the candidate's work.
- Certified copies of all academic qualifications

Applications must be sent to: recruitment@aprm-au.org, quoting the job title on the email subject line.

Closing Date 14 February 2017